



# Otsego County Fair Association

P.O. BOX 500  
GAYLORD, MI 49734-0500  
989-732-3811  
989-732-0541 fax

email: [otsegofair@otsegocountyfairgrounds.org](mailto:otsegofair@otsegocountyfairgrounds.org)  
[www.otsegocountyfairgrounds.org](http://www.otsegocountyfairgrounds.org)

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## INDOOR VENDOR SPACE APPLICATION

August 13-19, 2017

### TERMS AND CONDITIONS:

1. No driving or parking will be allowed in the display area or the midway after set-up. Set-up will be on Sunday, August 13 and on Monday, August 14. **You must be set-up by Tuesday, August 15 at 11am.**
2. Exhibit Area will be open **Tuesday, August 15 through Friday, August 19 from 11am to 10pm and Saturday, August 19 from 11am until 9:00 p.m. Exhibitors will maintain display or exhibit, if possible and will not remove same until August 19 after 9:00 p.m.,** unless prior arrangements are made with the Commercial Exhibit Chairperson.
3. **Exhibitor will put down a \$25.00 deposit to reserve a spot in the commercial building or you may pay the entire amount due.** When paying the entire amount due, you do not have to include the deposit. Cash or money order will only be accepted 30 days prior to the Fair.
4. Exhibitors may request a refund of monies made when exhibitors desire to cancel the contract except that there will be no refunds of any monies on cancellations made within seven days of the Fair opening. The Fair Board will consider any request for refunds due to cancellations, with its decision being final as to granting or denying such refund.
5. The Fair Board may cancel this contract with no refund of any monies, if there is reasonable cause.
6. Exhibitors and its employees will not create any unreasonable noise condition which is caused by P.A. systems, musical equipment, radios, television sets, musical instruments or other similar equipment.
7. Exhibitors and its employees will not permit or engage in any activity that has potential harm to the health, safety, and welfare of all the people attending the Fair and will not permit or engage in any illegal activity on the fairgrounds.
8. Exhibitors will be asked to remove any item/items (guns, knives, smut, etc.) that it is not appropriate.
9. Exhibitor hereby waives any and all claims against the Otsego County Fair its sponsors or representatives for any loss, theft, and property damage or personal injury. Exhibitor assumes full and complete responsibility for any damage that may occur when moving material in and out of the fairgrounds.
10. It is expressly acknowledged that the Otsego County Fair Association has not purchased insurance of any kind for the benefit of the exhibitor, or is it under any obligation to do so. Please mail or bring with you a copy of your insurance; Otsego County Fair and Otsego County must be named as additional insured. **We must have a copy of your insurance on file if you are not selling food we will not need insurance.**
11. The failure of Exhibitors to abide by any of the terms & conditions stated in this contract will constitute a default. Should Exhibitor default in its obligations, the Fair board will require Exhibitor to immediately cure the default or cancel the contract and the Exhibitor will not be entitled to a refund of any monies paid in pursuant of this contract.
12. Exhibitors are responsible for getting the proper permits, if applicable.
13. Exhibitor will provide own supplies. (display tables, chairs, extension cords, etc.)
14. If you have special needs (Handicapped, etc.), please specify on the application.
15. Camping means that you are staying on the fairgrounds.
16. **NO EXCLUSIVE RIGHTS.....No vendor will be allowed to sell merchandise outside of their rented space.**
17. Weekly gate passes to enter the fairgrounds are \$8.00 per person. Each person entering the fairgrounds after 11am without a gate pass; the cost to enter the fairgrounds will be \$3.00.

## 2017 INDOOR VENDOR SPACE APPLICATION

Fill-out the following information and mail to Otsego County Fair, c/o Cyn Prusakiewicz P.O. Box 500, Gaylord, MI 49734-0500.  
Call the Fair Office with questions 989-732-3811 or contact Cyn directly at 989-732-1872 or 989-619-4694

Please reserve the following vendor space, I/We agree to exhibit and comply with all terms and conditions.

PLEASE PRINT:

Company Name (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Special Needs (see #14 terms & conditions and specify): \_\_\_\_\_

Vendor Space Size & Fee:	8 x 8	\$60.00
	12 x 13	\$85.00

Size of Vendor Space: \_\_\_\_\_

Vendor Electrical 110v \$50.00      Circle One:      YES      NO

Specify products or services to be displayed: \_\_\_\_\_

Gate Passes \$8.00 per person, NUMBER OF PASSES NEEDED \_\_\_\_\_ (each person entering the fairgrounds after 11am "must have" a gate pass or pay \$3.00 per day)

Camping per unit - \$75.00 for the week (Sunday, August 13 – Saturday, August 19): YES or NO

If YES, Size of camping unit: \_\_\_\_\_

VENDOR FEE      \$ \_\_\_\_\_

ELECTRICAL      \$ \_\_\_\_\_

GATE PASSES      \$ \_\_\_\_\_ (see #17 terms & conditions)

CAMPING      \$ \_\_\_\_\_ (see #15 terms & conditions)

TOTAL      \$ \_\_\_\_\_

DEPOSIT      \$ \_\_\_\_\_ (see #3 terms & conditions)

TOTAL AMOUNT DUE      \$ \_\_\_\_\_ (30 days Prior to Fair NO checks, cash or money orders ONLY)

Signature \_\_\_\_\_ Date: \_\_\_\_\_